

# THE THACHER SCHOOL

## Research Librarian

### Designation: Full-Time Exempt

The Thacher School is seeking a librarian to begin in August 2020. The successful candidate for this position is someone who can empower students to be critical thinkers, researchers, and support the development of skills necessary to be lifelong learners. This position reports to the director of library services and educational technology.

### Primary Responsibilities:

- Oversee circulation, cataloging, and book processing; familiarity with Follett Destiny is a plus
- Curate, develop, manage, and promote a collection that represents diverse cultures, experiences, and viewpoints
- Teach students to successfully navigate the research process through the use of formal and informal instruction in collaboration with the Director of Library Services and Educational Technology and academic departments
- Empower students to be critical thinkers, enthusiastic readers, skillful researchers and ethical users of information
- Manage and maintain the library as a safe and inviting learning environment, conducive to study, research, project creation, and learning
- Work in partnership with the offices of development and communications to manage the school archives.
- Attend department and faculty meetings, occasional special events, and training beyond the school day

### Qualifications:

- A Bachelor degree in Library Science or a degree in a relevant field with preference for candidates with an advanced degree
- Knowledge of materials and resources to support high school curriculum and young adult reading
- Demonstrated cultural awareness along with the ability to cultivate meaningful relationships with others who have a different cultural framework.
- Proficiency with technology, media, and resources in support of the school's curriculum

### Compensation and Benefits

The Thacher School offers competitive salaries and an excellent benefits package including medical, dental, life and long-term disability insurance, and a generous retirement program.

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## Application Process

If you are interested in applying, please send the following materials to [jhooper@thacher.org](mailto:jhooper@thacher.org) with the subject line: research librarian.

- Cover letter
- Resume
- Two professional references

## About The Thacher School

Founded in 1889, The Thacher School is a coeducational boarding high school (grades 9-12) located 85 miles northwest of Los Angeles, California. For more information about Thacher visit [www.thacher.org](http://www.thacher.org). The Thacher School is dedicated to providing equal opportunities to all individuals regardless of race, color, religion, ethnic or national origin, gender, age, disability, sexual orientation, gender identity, gender expression, veteran's status, or any other factor that is a prohibited consideration under applicable law. For more information about working at Thacher visit [www.thacher.org/careers](http://www.thacher.org/careers).